

### **STUDENT COMPLAINT REPORT FORM**

STUDENT'S FULL NAME:	ADDRESS:
	EMAIL:
ID NUMBER:	DAYTIME PHONE NUMBER OR MOBILE NUMBER:
COURSE TITLE:	NAME OF FIRST PERSON HANDLING COMPLAINT:
<p>DATE AND SUBJECT OF YOUR COMPLAINT (please continue on a separate piece of paper if needed and attach to this form).</p>	
<p>WHAT WOULD YOU LIKE DONE ABOUT YOUR COMPLAINT?</p>	
<p>DO YOU HAVE A COPY OF THE "HOW TO COMPLAIN" LEAFLET?      YES / NO</p>	
STUDENT'S SIGNATURE:	DATE:
<p>NAME OF MANAGER COMPLAINT REFERRED TO:</p>	