



West Thames College 2023-2024 CAREERS CALENDAR



This extensive programme of careers guidance and support throughout the year which is available through tutorials, employability sessions, events and 1:1 appointments.

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
CAREERS EDUCATION ADVICE & GUIDANCE												
Introduction to the Careers Service		■	■									
Careers guidance appointments		■	■	■	■	■	■	■	■	■	■	
Apprenticeships explained			■	■				■	■	■	■	
Exploring alternatives to university			■	■	■				■	■	■	
Progression and next steps					■	■		■	■	■	■	
Appointments for potential applicants		■	■	■	■	■	■	■	■	■	■	
	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
HIGHER EDUCATION												
UCAS Clearing support	■											
Exploring higher education, options & choices		■	■	■	■				■	■		
Understanding the UCAS process		■	■							■	■	■
UCAS application support			■	■						■	■	■
Writing effective personal statements		■								■	■	■
Personal statement surgeries			■	■						■	■	■
UCAS Application checking				■	■	■						
Applying for student finance							■	■	■			
Student Finance one-to-one appointments							■	■				
Understanding Scholarships and bursaries									■	■	■	
HE Fairs									■			

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
EVENTS												
Enrolment course/careers advice	■	■										
College tours		■	■	■	■	■	■	■	■	■	■	
College open days/evenings			■	■			■	■			■	
College taster and applicant days												■
Career appointments for potential applicants		■	■	■	■	■	■	■	■	■	■	
Aspire careers & Exploration fair				■				■				
National Apprenticeship Week events (7-13 Feb)								■				
National Careers Week events (7-12 March)								■				
Global Money Skills week (21-27 March)								■				
College applicant day							■					■
HE Fair									■			

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EMPLOYABILITY												
Employability skills programme*		■	■	■	■	■	■	■	■	■	■	
Understanding the work experience process*		■	■	■	■					■	■	
Work experience placement*			■	■	■	■	■	■				
Guest speaker careers inspiration talks*		■	■	■	■	■	■	■	■	■	■	
Industry placements			■	■	■	■	■					
Job Club (see noticeboards for details)			■	■	■	■	■	■	■	■	■	
The ultimate CV			■	■	■	■	■	■	■	■	■	
Effective interview skills			■	■	■	■	■	■	■	■	■	