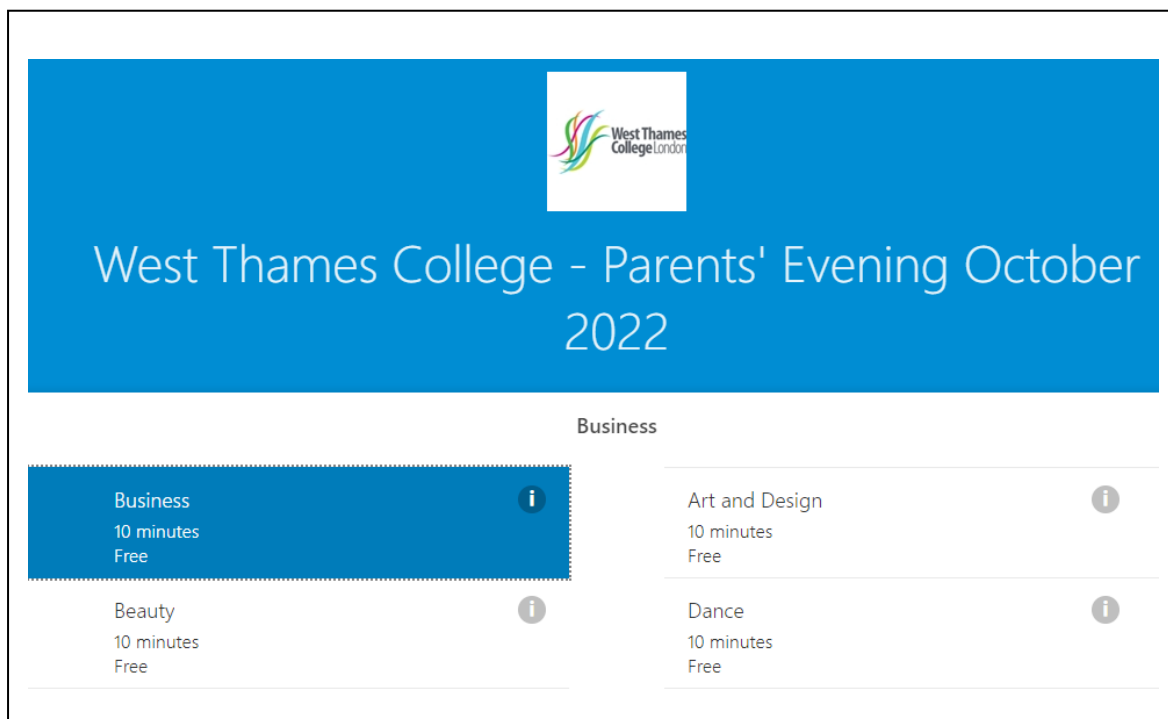


## Parents' Evening - How to Book Your Appointment

1. Choose the appropriate link depending on the campus your son or daughter studies at.
2. From the list select the relevant curriculum area, in this example, Business



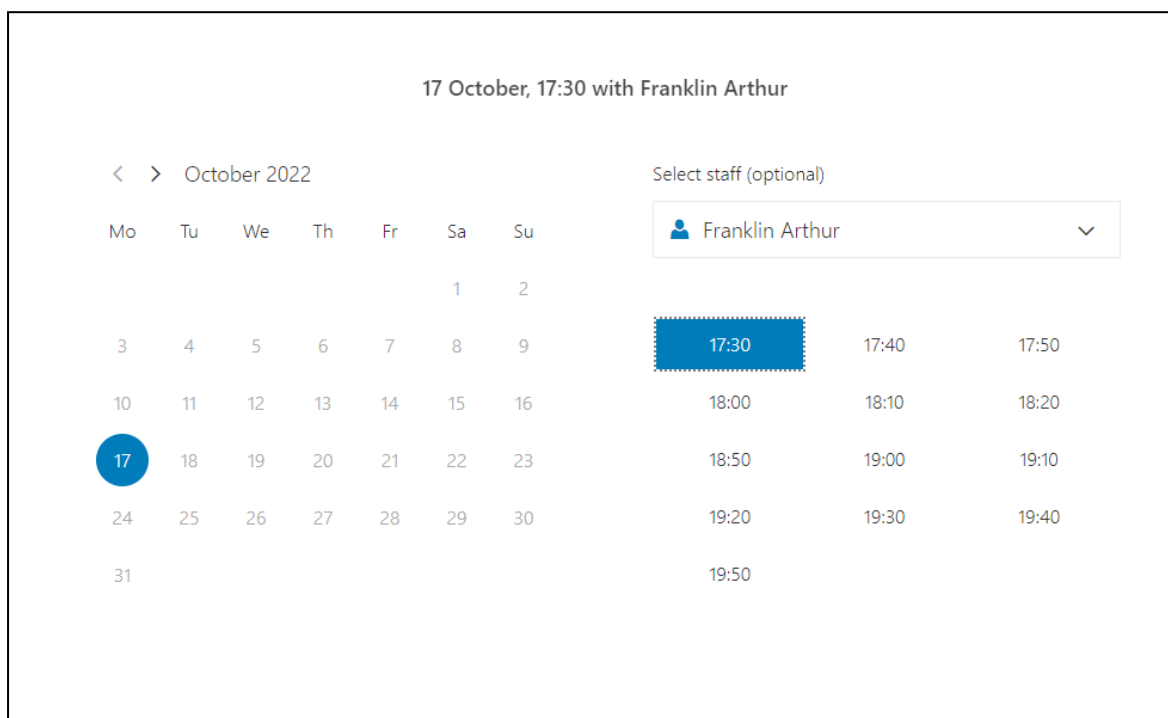
West Thames College London

### West Thames College - Parents' Evening October 2022

Business

Business 10 minutes Free	Art and Design 10 minutes Free
Beauty 10 minutes Free	Dance 10 minutes Free

3. Scroll down to select the date – 17 October Isleworth Campus, 20 October Feltham Campus
4. Select the member of staff you wish to meet with from the drop down list. Please **do not** select “Anyone” it is important that you meet with your son or daughter’s teacher. If you are not sure who their teachers are, please check their timetable.
5. Select the most suitable 10 minute slot



17 October, 17:30 with Franklin Arthur

< > October 2022

Select staff (optional)

Franklin Arthur

Mo	Tu	We	Th	Fr	Sa	Su			
					1	2			
3	4	5	6	7	8	9	17:30	17:40	17:50
10	11	12	13	14	15	16	18:00	18:10	18:20
17	18	19	20	21	22	23	18:50	19:00	19:10
24	25	26	27	28	29	30	19:20	19:30	19:40
31							19:50		

6. Scroll down to add your details: Your name, email address, your mobile number, your son or daughter's name and their Student ID number (this can be found on the invitation letter you received)
7. Click Book to confirm

Add your details

Name

Email

Phone number

---

Provide additional information

Student Name

Student ID Number

[Book](#)

8. You will receive a confirmation message and email
9. If you need to make another appointment with a different teacher, including English or maths, please start this process again by clicking "New Booking"

[Reschedule](#)

[Cancel booking](#)

[New booking](#)