



Vocational and Technical Qualifications subject to Teacher Assessed Grades (TAGs)

You have been given this letter – which you should you share with your parent(s)/guardian(s) - because a Teacher Assessed Grade is required for your course.

Please read this carefully – this letter outlines the process we are going through with you to finalise your Teacher Assessed Grades (TAGs), information regarding confidentiality, Results Days, and appeals.

Information about Teacher Assessed Grades (TAGs)

The requirement to submit TAGs applies to some (not all) of our Level 2 and all of our Level 3 BTEC qualifications with Pearson, all of our qualifications with the University of the Arts London (UAL) awarding body and two of our Health & Social Care qualifications with NCFE (CACHE).

Since we returned in March, your teachers have been working with you to ensure we have the evidence we need to submit the Teacher Assessed Grades (TAGs) required for the qualification you are studying to the awarding organisation.

For many qualifications, the majority of units have been delivered and assessed in full. This may have taken place differently this year, including through activities and tasks completed online. This can give us all confidence that you have demonstrated your knowledge, understanding and skills across much of the content of your course.

Where we have had to adapt or reduce assessment and/or are required to provide a Teacher Assessed Grade for a unit, evidence has included the following:

- Project work
- Recordings
- Witness testimonies or teacher observations
- Substantial classwork and/or homework assignments
- Centre devised tests based on awarding organisation materials and mark schemes

We have considered the level of control under which an assessment was completed, for example, whether the evidence was produced under high control and under supervision or at home.

Our teachers are starting to finalise an Assessment Record for each subject cohort. This will be quality assured through a process that includes evidence sampling, verification of grades by managers, further verification and sign-off by Curriculum Directors.

At this stage, we ask that you check-in with your teachers to confirm that you are up to date and on track with all the work they have asked you to complete.

Teachers will need all work by Monday 24 May to ensure they are able to award an accurate Teacher Assessed Grade. It is crucial over the next week, that you ensure you are on track with all submission deadlines to be successful on your course.

After the half-term break, teachers will be working with you to consolidate the skills and knowledge you need to progress successfully to the next level, a new course, into employment or an Apprenticeship, or onto higher education.

Confidentiality

Your teachers may tell you which pieces of work will be used as evidence to inform your grade and they will make the final judgement about what evidence is included - this is not a negotiation.

Your teachers will not be able to tell you the grade they have submitted to the awarding organisation.

Results

For Level 2 courses, results will be published on Thursday 12 August 2021.

For Level 3 courses, results will be published on Tuesday 10 August 2021.

Results will be available at College on both days from 9am and will be emailed to you also using your College email address.

Appeals

Although everyone will be working hard to make sure you are issued with the correct grades on results day, there will also be an appeals system as a safety net to fix any genuine errors that were not identified earlier on.

If you believe an error has been made in determining your grade, you will have a right to appeal.

Details regarding the arrangements for, and the requirements of, appeals in summer 2021, have been set by the Joint Council for Qualifications (JCQ) and are available on request from the Exams Team at exams@west-thames.ac.uk