

APPLICANT REFERENCE FORM 2018/19

PLEASE RETURN TO RTJX-LSAT-GYJR, ADMISSIONS, WEST THAMES COLLEGE, ISLEWORTH MIDDX TW7 4HS



The following person has applied to study at West Thames College and has given your name as a referee.

Please complete sections 1 and 2 below and return the form to us by fax or post. Alternatively, please complete and submit our online reference form: www.west-thames.ac.uk/en/reference

Name of applicant	ID number
Programme of study	Please return reference by

1. APPLICANT'S PERFORMANCE

How would you rate the applicant in the following categories? Please tick one answer.

Co-operation with staff	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Communication skills	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Attendance	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Punctuality	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Ability to work within a team	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Ability to meet deadlines	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor

Does the applicant participate in extra school activities?

Yes No N/A

Do you consider the applicant a good ambassador for the school or workplace?

Yes No N/A

ACADEMIC POTENTIAL

Do you feel that the applicant...

Should consider a less demanding course

Should find the course well suited to their capabilities

Should apply for a more demanding course

Unable to comment

Other comments or additional information

2. REFEREE'S DETAILS

Please provide an official stamp or attach a compliment slip with this form.

Name of referee	Official stamp
Relationship to applicant	
Institution or company	
Job role	
Your signature	Date
Telephone	Email

Please return this reference to: RTJX-LSAT-GYJR, Admissions, West Thames College, Isleworth TW7 4HS (no stamp required), or fax +44 (0)20 8326 2001.

Thank you for taking time to complete this reference.
If you have any comments or queries please call 020 8326 2233.